

A. Denise Graves
Superintendent

Patricia Russo
Board President
District 7B

Taft Kleinpeter
Vice President
District 5B



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Robyn Penn Delaney, District 1
Scott Duplechein, District 2
Julie Blouin, District 3
Kerry Diez, District 4A
John Murphy, District 4B
Shawn Sevario, District 5A
Lorraine Wimberly, District 6A
Louis Lambert, District 6B
Troy Gautreau, Sr., District 7A

CONTRACTOR/VENDOR INSURANCE REQUIREMENTS

GENERAL

- Insurance carrier to have Best rating of “A” or above or be a qualified self-insured with “A” rated reinsurance; preference will be given to admitted (LIGA) insurers.
- Certificate of Insurance must be provided and it must be issued by Agent or Insurer
- Ascension Parish School Board must be listed as Certificate Holder
- Operations to be performed by contract to be shown on Certificate
- 30 day notice required for cancellation (other than non-payment), non-renewal, material change
- 10 day notice required for cancellation due to non-payment
- Insurance carrier to have Best rating “A” or above or be qualified self-insured with “A” rated reinsurance; preference will be given to admitted (LIGA) insurers
- Contractor must provide required insurance documents within 5 business working days of notice

LIABILITY

- Commercial General Liability on Occurrence Form
- Include Contractual Liability to cover any hold harmless/indemnification agreement in favor of Ascension Parish School Board
- Include Ascension Parish School Board as Additional Insured
- Include a Waiver of Subrogation in favor of Ascension Parish School Board
- Include Primary and Non-contributory wording in favor of Ascension Parish School Board
- Limits:
 - \$2,000,000 General Aggregate of aggregate applies per policy or
 - \$2,000,000 General Aggregate if aggregate applies per project:
 - \$1,000,000 CSL Each Occurrence
 - \$1,000,000 Products/Completed Operations Aggregate \$1,000,000 Personal Injury
 - \$100,000; Fire Damage Legal (subject to review based on specific job and/or location)

AUTOMOBILE

- \$1,000,000 CSL for any Owned, Non-owned or Hired Automobiles
- Additional Insured and Waiver of Subrogation in favor of Ascension Parish School Board
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WORKERS COMPENSATION

- \$1,000,000/1,000,000/1,000,000 Employers Liability
- Waiver of Subrogation in favor of Ascension Parish School Board

OTHER

Specific endorsements or coverage or removal of exclusion(s) as deemed necessary

Revised Feb. 2012 – AMP
Reviewed May 2016 – AMP/ C. Leblanc