



RFQ-16-006

ASCENSION HEADSTART RENOVATIONS

I. GENERAL

This Facility is an existing campus with a Head Start Program, and classes will need to continue uninterrupted while work is being performed. See attached site plan for general location of work and staging area available.

II. PROPOSED PROJECT

1. Existing parking, sidewalks to remain and playground is to be expanded and improved.
2. Existing 9070 square foot gymnasium to be renovated to be utilized as five classroom facility with reception/.administration at the north end and dining at the south end. Abatement and infrastructure improvements will need to be addressed. An enclosed connection to the existing building will be required.
3. Existing 8262 square foot Classroom Building to be renovated to provide five classrooms, a staff work room and dining space. Covered outdoor play (2400 square feet) at north end of building to be provided.

III. PROJECT TIMELINE

The project will be designed in late 2016 and begin construction in the spring of 2017.

IV. APPLICATION FORM– Applicants shall use FORM APSB AE (Dated May 2016)

V. DESIGN CONTRACT – AIA B101 2007 with APSB Supplementary Conditions

VI. DESIGN PROCEDURES – The Ascension Parish School Board maintains a Design Procedures Manual. This will be provided to each firm prior to the start of design.

VII. CONSTRUCTION BUDGET

The construction budget for the project is approximately \$2,000,000.00.

VIII. DESIGN FEES

Design fees for this project are set at 6.5% of actual construction cost.

IX. SPECIAL CONSIDERATIONS

Abatement of Hazardous Materials – The owner will retain a qualified abatement designer to prepare the abatement documents. There is a separate budget for abatement. A determination will be made as to whether to include abatement and demolition in this Design project. If it is included, the funding will be added to the overall construction budget.

Drainage – Existing Site Drainage conditions are inadequate. Provide sub surface and other drainage structures as required to ensure positive drainage away from the facility.

Playground Equipment/furniture – The owner has a budget for playground equipment and furniture. This will most likely be purchased separately by the owner so as to avoid contractor’s overhead and profit. The Designer will assist with scope of work documents for these packages.

Security – Campus Security is a large concern for all schools. Ensure adequate exterior lighting in the design. Work with APSB Project Manager to ensure that the floor plan layout and entry door placement allows for the school staff to control access to the corridors of the new construction. The design intent is to prohibit visitors from accessing the corridors without having been recognized by school staff and/or signing in at the main office. The Designer shall work with the School Board’s security consultant to include district security standards in the project. This includes fencing, access controls, building signage, and other predetermined security measures.

